

National Finance Center Personnel/Payroll System

PRIVACY IMPACT ASSESSMENT SUMMARY

System Name: National Finance Center Personnel/Payroll System

Managing Office: USDA

SUMMARY: The United States Agency for International Development (USAID) gives notice that it has prepared a Privacy Impact Assessment (PIA) summary for USDA's National Finance Center Personnel/Payroll System (NFC).

What elements of PII are being collected? Based upon the Information Collection Checklist submitted by the System Owner, name, social security number, date of birth, educational records, financial records and employment history are collected.

Why is the PII being collected? To administer personnel payroll processing.

What opportunities are provided to individuals to consent to the use of this information collection? No opportunity for consent is required as the use is specific for the system.

What is the Agency's intended use of the information? The data is used to support personnel and payroll processing on USAID direct hire employees.

Who has access to the information? HR, CFO/Payroll and Admin Officers have access to NFC as well as the employees can review their own personal information.

Information Security Access is limited to authorized users.

Does this collection require a System of Record Notice? Yes.